

## JOB DESCRIPTION

Job Title: <b>STAND NEWS EDITOR</b>	Reports to: <b>STAND ENGAGEMENT MANAGER</b>
Location: <b>AUNGIER STREET, DUBLIN</b>	Team: <b>STAND</b>

### SUMMARY OF JOB ROLE

STAND is a not-for-profit initiative that supports third-level students to progressively engage with global justice issues through a range of activities. We run our activities in collaboration with staff and students at third-level campuses across Ireland, and we are now looking to build on our existing support to expand our reach and impact. STAND is run by the educational development charity Suas.

The aim of STAND News is to provide a dynamic space for students in Ireland to learn more about global issues and to share stories that celebrate and connect ordinary people doing extraordinary things to make the world a better place. STAND News content comes from voluntary contributors and section editors drawn mostly from third-level campuses, but also from the NGO sector and other disciplines.

The purpose of the part-time **STAND News Editor** internship role is to contribute to the achievement of the organisational goals by managing the STAND News online magazine, with support from the Engagement Manager. The successful candidate will be passionate about global justice, highly organised and have experience working in a newsroom environment. The goal is to provide exceptional, informative and engaging content.

### MAIN RESPONSIBILITIES AND DUTIES

- Coordinate online publishing cycle, manage content areas and meet deadlines
- Recruit and manage writers and reporters, including monthly editorial meeting
- Set publication standards and establish goals and expectations
- Cooperate and liaise with contributors, STAND staff and stakeholders
- Suggest stories in line with STAND's aims and target audience
- Edit and improve content and ensure it is checked for style, accuracy and errors
- Oversee visuals (photography, video, graphics and artwork), including adhering to copyright laws
- Post stories to website (Wordpress) and on social media channels
- Coordinate and edit monthly email newsletter (Mailchimp)
- Monitor and report on monthly online engagement targets (Facebook Insights, Twitter for Business, Google Analytics)

### ESSENTIAL

- Proven experience as an editor
- Excellent written skills and strong editing/proofreading skills
- Excellent organisational skills and an ability to multitask and prioritise a varied workload
- Familiarity with updating a website and using social media
- Excellent people skills and an ability to manage and motivate a team

### DESIRABLE

- Experience with InDesign or Photoshop
- Familiarity with tracking tools such Facebook Insights, Twitter for Business, Google Analytics
- Familiarity with Mailchimp or other email marketing tools

### REMUNERATION

Although this is an unpaid internship, STAND will cover the cost of travel expenses and provide a small per diem per month.

### TO APPLY

Applications close on Friday 7th September. Ideally, the successful candidate will begin Monday 17th September. Please complete an online application form: [https://suaseducationaldevelopment.formstack.com/forms/stand\\_intern\\_application](https://suaseducationaldevelopment.formstack.com/forms/stand_intern_application)