

JOB DESCRIPTION

Job Title: STAND Humanitarian Editor	Reports to: STAND NEWS EDITOR
Location: AUNGIER STREET, DUBLIN / REMOTE	Team: STAND

SUMMARY OF JOB ROLE

The purpose of the voluntary STAND News Humanitarian Section Editor role (4 hours per week) is to create and commission engaging and informative content for the STAND News online magazine, with support from the STAND News Editor and the STAND Engagement Manager. As well as being passionate about global justice, the ideal candidate will work well in a team, have excellent writing skills, and be highly organised and open to collaboration with other editors, writers, photographers, illustrators etc. Specifically, the Humanitarian Section Editor will be expected to create content focused on regions with a large humanitarian aid presence, as well as keeping readers up to date on the latest from IASC Level 3 emergencies.

MAIN RESPONSIBILITIES AND DUTIES

The successful candidate will receive training and support from the STAND News team to carry out the following:

- Work with the STAND News editor to plan and coordinate online content and meet deadlines;
- Pitch stories to the STAND News Editor in line with STAND's aims and target audience;
- Create and commission content for your section and update a monthly editorial calendar;
- Cooperate and liaise with contributors, STAND staff and stakeholders as needed;
- Edit and improve content and ensure it is checked for style, accuracy and errors;
- Comply with media law and ethical guidelines (NUJ and Dochas codes of conduct);
- Oversee visuals (photography, video, graphics and artwork), including adhering to copyright laws.

ESSENTIAL

- Proven written skills and strong editing/proofreading skills;
- Strong knowledge of the issues relating to your section;
- Strong research skills and an ability to meet deadlines;
- Excellent organisational and people skills and an ability to manage and motivate contributors;
- Familiarity with using social media to share content;
- The ability to commit 4 hours per week to this role.

TO APPLY

Applications close on at midnight on Sunday 4th November 2018. Please complete our short online [application form](#).